



Pillar High School

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Pillar High School Medication Policy 2026-2027 school year

Dear Parents/Guardians:

Many parents call the school nurse with requests to administer medications and/or treatments to students during school hours.

According to NJ State Law, **NO** medications or treatments may be given to students unless the following guidelines are followed:

1. ALL medications **must** be in the properly labeled container from the pharmacy. The student's name, doctor's name, name of the medication, dosage, time to be given and date dispensed must be on the pharmacy label attached to the medication.
2. Medications sent to the school for administration **MUST** be accompanied by the completed **Medication/Treatment Order** form, signed by **BOTH** the **physician and a parent/guardian**.
3. An updated doctor's order is needed when changes are made to medication, dose or time to be given.
4. **All medication requests and information must be communicated directly to the School Nurses.** Email requests can be sent to hsnurses@pillarnj.org or via phone at 973-535-1999, option 3. This includes all new medications, any change in medication dose or daily requests for PRN (as needed) medications. Please be reminded that **NO** medications or treatments will be given to a student, unless we have all of the properly signed documentation.
5. **Medication/Treatment Order forms are valid for one school year only. Therefore, they must be renewed every year.** To prevent an interruption in medication administration, please have the renewal forms completed when requested.

Thank You,

Pillar High School Nursing Department